

Gallia County Rural Water Association Incorporated
308 Burnett Road
Gallipolis, OH 45631
Phone 740.446.9221
Fax 740.446.9586

Important Notice Concerning Purchased Property with an Existing Water Tap

Please follow steps below for tap transfers.

1. Please provide us with a copy of your Deed or Closing / Settlement paper.
2. A final bill will be assessed when we are told a move in/out date.
3. Balance on account will need paid before we can change account information.
4. Then you will then need to download the following files from this link
<http://www.galliah2o.com/documents.html> or you can pick up the documents at our office.

- Water User's Agreement
- Acknowledgement
- Rules & Regulations (*KEEP FOR YOUR RECORDS*)
- Shut Off Valve Requirement (*KEEP FOR YOUR RECORDS*)
- Recorded Deed (or Closing / Settlement paper)

If mailing the forms to us send to:

Gallia County Rural Water Association Incorporated
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Gallipolis OH 45631

If you have any further questions please give us a call at 740.446.9221. Our office hours are Monday thru Friday, 8:00 AM – 4:00 PM EST excluding Holidays.