

Gallia County Rural Water Association Incorporated  
308 Burnett Road  
Gallipolis, OH 45631  
Phone 740.446.9221  
Fax 740.446.9586

**Important Notice Concerning Selling Property with an Existing Water Tap**

Please follow steps below for tap transfers.

1. Please provide us with a copy of your Closing / Settlement paper.
2. A final bill will be assessed when we are told a move in/out date.
3. Balance on account will need paid before we can change account information.
4. Then you will then need to download the following files from this link  
<http://www.galliah2o.com/documents.html> or you can pick up the documents at our office.

-Owner's Transfer  
-Closing / Settlement paper

If mailing the forms to us send to:

Gallia County Rural Water Association Incorporated  
308 Burnett Road  
Gallipolis OH 45631

If you have any further questions please give us a call at 740.446.9221. Our office hours are Monday thru Friday, 8:00 AM – 4:00 PM EST excluding Holidays.